



# **Bozeman** Business and Professional Women

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*Representing the Bozeman Area Business & Professional Women's  
Community Since 1930*

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## YOUNG CAREERIST BIOGRAPHICAL INFORMATION FORM

This biographical information will be used as part of the judging process in the Bozeman BPW Competition for Young Careerist Candidates. You may attach additional sheets as necessary. [The total number of pages for the requested information is three (3), not including any attachments.] The deadline for submission of your Biographical Information and Essay Question Speech is **March 15<sup>th</sup>** of the calendar year in which you are applying.

### **PERSONAL DATA**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **EMPLOYMENT**

*(If not presently employed, please describe last employment)*

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Job Title: \_\_\_\_\_

Job Description: \_\_\_\_\_

Other positions held while employed by this employer:

*(If you are presently employed with two different employers, please list information on the second employer and position in this space. If you have only one Employer, leave this area blank.)*

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Job Title: \_\_\_\_\_

Job Description: \_\_\_\_\_

**EDUCATION**

Please note all educational degrees/diplomas/skills training and major areas of study/training after high school.

**SCHOLASTIC HONORS/PROFESSIONAL OR PERSONAL AWARDS**

**PRESENTATIONS, PUBLICATIONS, PAPERS PRESENTED, SPEECHES GIVEN**

**COMMUNITY INVOLVEMENT**

**CAREER GOAL:** Where do you see yourself 5-10 years from now?

**MEMBERSHIPS/OTHER** (Provide information on your membership in various organizations as well as any additional information that you wish to have considered. For example: Bozeman BPW membership, participation in a BPW Committee and/or service as a BPW officer; Membership and/or leadership roles/committee activities in other organizations; Miscellaneous achievements not otherwise covered above.)

**ESSAY QUESTION – SPEECH**

Pick one topic from the Young Careerist Speak-Off Competition List. You may also design your own topic; however, it must be approved by the Bozeman BPW Honors Committee in advance of its submission. Attach a copy of your speech to this completed Biographical Information Form.

The Competition will be announced on or after April 1<sup>st</sup>. You will be required to present your speech to a panel of up to four local judges to be eligible for the Young Careerist Award. You may also be required to present your topic response/speech at the Honors Awards Social.

**WEBSITE AND PUBLICITY PERMISSION**

I give my permission for Bozeman BPW to use my name, profession and other biographical information pertinent to the Young Careerist Award on the Bozeman BPW website as well as in any news releases that may be published in local newspapers or announced on local television and radio stations. I also give permission to use my photo for website and publicity purposes.

Check “yes” or “no” and please “initial”: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ (initial)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_