



*Representing the Bozeman Area Business & Professional Women's
Community Since 1930*

Bozeman BPW, P.O. Box 644, Bozeman, MT 59771-0644
W: www.bozemanbpw.org E: scholarship@bozemanbpw.org

EDUCATIONAL SCHOLARSHIP FOR CAREER ADVANCEMENT APPLICATION

Please type or print in blue or black ink.

Note: A copy of your current professional resume must be attached to this application behind page 3. Resume must list all significant previous paid and unpaid work, volunteer/community service, and life experiences (travel, raising children, homemaking, etc.), education and training programs since and including high school, any awards and/or honors received, and any other information relevant to your career and educational goals.

Basic Contact Information:

Name: _____
First MI Last

Email address: _____

Permanent Street Address: _____

City, State, Zip Code: _____

How long at this Address: _____ Resident of Gallatin County: _____ Yes _____ No

Country of Citizenship: _____

Additional Information:

Preferred Phone No: _____ Other Phone No: _____

Date of Birth: _____ Gender: _____

Age (as of May 2 of award year) _____

Degree or certificate program into which you've been accepted: _____

List previous degrees and dates earned: _____

How did you learn about the Bozeman BPW Career Advancement Scholarship? _____

Educational Program:

If you are not already enrolled in your program, your start date must be no later than January of the spring semester of the academic award year.

1. Indicate your enrollment status for the academic award year of your program:

Currently enrolled _____

Accepted _____

Acceptance pending _____

Have not yet applied _____

2. I will be attending school:

Full-time _____

Part-time _____

If part-time, state number of credit hours you will be taking:

3. Type of degree or certificate program for which you are applying:

Associates degree _____

Bachelors degree _____

Masters degree _____

Certificate program _____

4. Field of study:
-

5. Starting date of classes: (No later than January of the spring semester of the academic award year.)
-

6. Anticipated graduation or certificate receipt date:
-

7. What is the purpose of this education:

Career advancement (seeking profession within your current field of work) _____

Enter or re-enter market (have been absent from, or never in, the job market) _____

New career field (returning to school to change your career) _____

8. Type of institution (must be an accredited college, university or school within Montana):

Vocational/technical school _____

4-year public college/university _____

Other _____

If other, please describe:

9. Institution name, physical address and web address (do not abbreviate):

Work:

10. Will you work during the school year?

Yes, full-time _____

Yes, part-time _____

No _____

11. If you are not currently employed, state why you left your last job:

Educational and Work Experience:

Please attach a copy of your current professional resume behind this page. Resume must list all significant previous paid and unpaid work, volunteer/community service, and life experiences (travel, raising children, homemaking, etc.), education and training programs since and including high school, any awards and/or honors received, and any other information relevant to your career and educational goals.

Essay:

Discuss your specific short-term goals and how this proposed training and award will help you accomplish these goals and make a difference in your professional career. Include an explanation of how you have prepared for your career up to this point. Explain your personal life situation and why this scholarship will help meet a financial need. Include, as a part of the essay, a back-up plan in the event that the award is not granted. The Bozeman BPW Scholarship Committee will consider your essay very carefully when your application is evaluated. It should be well thought out and relevant to your career goals. (Please limit to 500 words. If typed on a separate sheet, please attach behind this page.)

Funding for Education:

12. How you anticipate that you will use this Scholarship (awards range from \$500 to \$2,000):

Yearly educational expenses:

Tuition and fees _____

Books and supplies _____

Room and board _____

Specify other expenses:

13. Do you have any current or past grants (includes scholarships, fellowships, etc.) or loans?

14. If yes, please describe from whom you have received grants, scholarships, fellowships or loans and state the amounts:

Recommendations:

You must provide two current, confidential recommendations from two different sources (for instance employer, professor, clergy, etc.). Recommendations cannot be from relatives. Provide both of your recommenders with a copy of the Scholarship Recommendation Form (either hard copy or electronic) and instruct them to submit their completed, signed documents by **March 15 of the award year**.

Recommendations may be submitted electronically (preferred) to scholarship@bozemanbpw.org or by mail to Bozeman BPW/Scholarship, P.O. Box 644, Bozeman, MT 59771. (Whether or not mailed recommendations meet the deadline date will be determined by postmark.)

15. First recommender's name and phone number:

16. Second recommender's name and phone number:

Certification and Release:

I hereby certify that the information provided in this application is accurate and complete to the best of my knowledge.

I have read the Application Criteria and Instructions for the Bozeman BPW Educational Scholarship for Career Advancement and meet all stated conditions of eligibility.

I understand that all applications will be held confidential and that submitted materials will not be returned. I waive the right to access letters of recommendation written on my behalf.

I understand that applications are evaluated on the basis of the applicant's merit and demonstration of clear intent by their precise description of career plans and goals as well as their academic, employment and/or volunteer record; however, financial need will be taken into consideration when all other factors are equal between applicants.

I understand that Bozeman BPW is not able to award scholarships to all eligible applicants. I understand that recipients are chosen by the Bozeman BPW Scholarship Committee and that Bozeman BPW does not comment on the committee's deliberations or on any particular applicant's status.

I understand that, if selected by the Bozeman BPW Scholarship Committee as a semifinalist, all additional information that may be requested (examples of which are listed in the Application Instructions) must be submitted for receipt by May 7 in order for my application to be considered complete.

I understand that Bozeman BPW will notify scholarship recipients by phone, followed by a mailed written notification to all applicants.

I understand that scholarship funds cannot be used for expenses incurred prior to the period covered by the scholarship grant.

If selected to receive a Bozeman BPW Educational Scholarship for Career Advancement, I give Bozeman BPW permission to release my name, institution, essay and photograph for promotional and marketing purposes. I understand that upon selection for a scholarship, this information may be released by Bozeman BPW in a variety of marketing formats including website and press releases, unless specifically requested otherwise in the Waiver Request below.

By entering my signature below, I officially indicate my agreement and give my consent to the above terms and conditions of Bozeman BPW.

Signature of applicant: _____

Waiver Request

Bozeman BPW does not require scholarship recipients to give permission to release information that could put themselves or their families at risk. If releasing your information will endanger you or your family, please answer 'Yes' to the following question to be granted a waiver to the release of information.

Are you requesting a waiver to the release of information? _____

Note: If you do not sign the waiver, please understand that your information (including name, state, and school) will be included in Bozeman BPW marketing materials, including the website and donor materials. For example, your information may be shared with other donor organizations who may wish to invite you to speak at their events or be featured in a local publication about your accomplishments.

Submit completed Career Advancement Educational Scholarship Application Form, including resume, either electronically (preferred) to scholarship@bozemanbpw.org or by mail to Bozeman BPW/Scholarship, P.O. Box 644, Bozeman, MT 59771